

RIVER VALE BOARD OF EDUCATION
River Vale, New Jersey 07675
REGULAR MEETING
Roberge Annex
March 24, 2015
REVISED AGENDA

CALL TO ORDER: 7:00 P.M.

NOTICE IS HEREBY GIVEN THAT in accordance with the Open Public Meetings Act, Chapter 231, the Laws of 1975, notice of this meeting has been sent to all school offices, officially designated newspapers, filed with the Township Clerk, and posted in the Board of Education Office, forty-eight (48) hours in advance of this meeting.

ROLL CALL		Mrs. Eaton	Mr. Ellis	Mr. Moon	Mrs. Pintarelli	Dr. Spector	Mr. Rosini	Mrs. Waldes
	PRESENT							
	ABSENT							

FLAG SALUTE

BOARD PRESIDENT’S REPORT

COMMITTEE REPORTS – CHAIRPERSON

- **Buildings & Grounds – Mr. Moon**
- **Communications & Policies – Dr. Spector**
- **Curriculum & Technology – Mrs. Pintarelli**
- **Finance – Mrs. Eaton**
- **Negotiations – Mr. Rosini**
- **Personnel – Mr. Ellis**

Committee Meeting Revised Schedule

<u>Date</u>	<u>Time</u>	<u>Committee</u>
March 24, 2015	6:00 PM	Building & Grounds
April 28, 2015	6:00 PM	Personnel
May 12, 2015	6:00 PM	Curriculum & Technology

PUBLIC COMMENTS – AGENDA ITEMS ONLY

THE RIVER VALE BOARD OF EDUCATION IS committed to encouraging the citizens of River Vale and employees of the River Vale School District to speak directly to board trustees. In order to facilitate this communication, residents and employees are requested (1) to sign in before speaking; (2) to maintain an appropriate sense of decorum; and (3) to limit their remarks to no more than five minutes. The Board will also take under advisement the written comments and opinions of non-residents that are submitted to the Board Secretary. Being mindful of its

responsibility to maintain the orderly conduct of meetings, the board retains the right to rule on such matters as the speaker's right to address the Board as well as the appropriateness of the subject being presented. The Board's decision in such matters is final.

The Board also reminds all members of the public that while it subscribes, without reservation, to the principle of keeping the community informed, by policy and law, it cannot allow public discussion of personnel matters nor can trustees comment on any current or pending litigation. If a matter concerning an employee of the River Vale Public Schools is of interest or concern to a resident, the matter should be referred to the responsible building principal or the Superintendent of Schools by either telephone or letter.

Meeting opened to public comments at _____ P.M.

Public comments:

Meeting closed to public comments at _____ P.M.

SUPERINTENDENT'S REPORT

Mr. McCourt will provide an update on recent school reports, as well as an initial discussion about curriculum goals for the 2015 -2016 school year.

BOARD SECRETARY'S REPORT

GENERAL RESOLUTIONS

RESOLUTION BY _____ SECONDED _____ to approve
Resolution **G1** through **G5** as listed below.

- G1. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION** that the Board, upon recommendation of the Superintendent of Schools, **approves the Minutes from the Regular Session Board Meeting on March 10, 2015.**
- G2. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION** that the Board, upon recommendation of the Superintendent of Schools, **approves the Closed Session Minutes from the Regular Board Meeting on March 10, 2015.**
- G3. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION** that the Board, upon recommendation of the Superintendent of Schools, **approves the Bus Evacuation Drills logs for the 2013-2014 school year and the first half of 2014-2015 school year.**
- G4. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION** that the Board, upon recommendation of the Superintendent of Schools, **approves the participation in *innovateNJ Community*.**

G5. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION that the Board, upon recommendation of the Superintendent of Schools, **approves the revised 2014-2015 school calendar. (See Attachment G5)**

ROLL CALL VOTE:

	Mrs. Eaton	Mr. Ellis	Mr. Moon	Mrs. Pintarelli	Dr. Spector	Mr. Rosini	Mrs. Waldes
AYE							
NAY							
ABSENT							
ABSTAINED							

BUSINESS RESOLUTIONS

RESOLUTION BY _____ SECONDED _____ to approve Resolution Items **B1** through **B11** as listed below.

B1. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION that the Board, upon recommendation of the School Business Administrator/Board Secretary, **retroactively approves the adjustment to the Financial Report of the School Business Administrator Board Secretary and the Treasurer of School Monies** for the month ending **January 31, 2015** in the following balances:

Fund 10	-	\$4,189,002.60
Fund 20	-	\$ (30,255.39)
Fund 30	-	\$ 355,888.88
<u>Fund 40</u>	-	<u>\$ 0.39</u>
Total		\$4,514,636.48

B2. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION that the Board, upon recommendation of the School Business Administrator /Board Secretary, approves the adoption of the monthly certification(s) of Major Budgetary Account and Fund Status as follows:

WHEREAS, the Board of Education has accepted and reviewed financial reports for the period ending **January, 2015** including the Report of the Secretary, A-148, and the Secretary’s certification; and

WHEREAS, the Board has received and reviewed financial reports issued by the Business Administrator;

WHEREAS, the Board has had consultations with the appropriate school administrators;

THEREFORE, BE IT RESOLVED, that members of the Board of Education do hereby certify that to the best of our knowledge, no major accounts appear to be overextended in violations of N.J.A.C. 6A:23-2.11(c)4.

B3. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION that the Board, upon recommendation of the School Business Administrator, approves the milk bills for the month of **February, 2015** in the amount of **\$925.05**.

B4. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION that the Board, upon recommendation of the School Business Administrator, **approves the bills list** dated **March 24, 2015** as follows:

Fund 10 – General Fund	-	\$ 907,860.45
Fund 10 – Voided Checks	-	\$ 0.00
Fund 20 – Special Revenue	-	\$ 41,012.19
Fund 20 - Voided Checks	-	\$ 0.00
Fund 30 – Capital Projects	-	\$ 0.00
Fund 40 – Debt Service	-	\$ 96,537.50
Unemployment Trust Acct.	-	\$ 0.00
Fund 60 – Milk Account	-	\$ 6,925.05
Fund 65 – Enterprise Fund	-	\$ 379.59
Fund 90 - Trust & Agency	-	<u>\$ 197,895.85</u>
Total		\$1,250,610.63

B5. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION that the Board, upon recommendation of the School Business Administrator, **approves the revised purchase orders** and adjustments for period dated **March 24, 2015** in the amount of **\$22,753.77**.

B6. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION that the Board, upon recommendation of the School Business Administrator, **retroactively approves the transfer of funds** for period ending **March 24, 2015** in the amount of **\$4,038.76** as listed below:

Transfer of Funds
Period Ending March 24, 2015

T675	FROM	11-000-219-320-10-18-043	CST – PURCH EDUC. SRVCS	-4000.00
	TO	11-000-217-320-10-11-102	SPEC. ED. AIDES/PURCH PROF ED SRVCS	4000.00
T695	FROM	11-000-262-420-61-14-108	MAINTENANCE CONTRACTS – WES	-38.76
	TO	11-000-261-420-61-14-000	W-BLDG REPAIR/MAINTENANCE	38.76
	TOTAL			
	FROM			-4038.76
	TO			4038.76

Note: Transaction Date: 3/24/15

B7. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION that the Board, upon recommendation of the Business Administrator, **approves the following Travel and Conferences** for the staff indicated for professional improvement or development, for the period **July 1, 2014 through June 30, 2015** school year:

Name: Rory McCourt
School or Department: CSA
Conference/Seminar/Workshop: Classroom Visitation/Observation
Location: Columbia University/NY
Date: 4/23/15
Estimated Cost: \$62.40

Name: Maria Sommer
School or Department: Curriculum Coordinator
Conference/Seminar/Workshop: Classroom Visitation/Observation
Location: Columbia University/NY
Date: 4/23/15
Estimated Cost: \$62.40

Name: Rory McCourt
School or Department: CSA
Conference/Seminar/Workshop: innovate NJ Community Convening
Location: Trenton, NJ
Date: 4/22/15
Estimated Cost: \$86.55

Name: Maria Sommer
School or Department: Curriculum Coordinator
Conference/Seminar/Workshop: innovate NJ Community Convening
Location: Trenton, NJ
Date: 4/22/15
Estimated Cost: \$86.55

Name: Rory McCourt
School or Department: CSA
Conference/Seminar/Workshop: NJASA Annual Conference
Location: Atlantic City, NJ
Date: 5/13-15, 2015
Estimated Cost: \$750.00

Name: Phyllis Kollar
School or Department: Holdrum
Conference/Seminar/Workshop: CPR for Healthcare Providers – Renewal Course
Location: Dover, NJ
Date: 4/29/15
Estimated Cost: \$84.92

- B8. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION** that the Board, upon recommendation of the School Business Administrator, **approves** the following **school sponsored trips/assemblies** for the period **September 1, 2014 through June 30, 2015.**

School: Holdrum School
Grade/Class: All 8th Graders
Trip/Assembly: Pascack Hills High School – to engage in a fitness competition with local schools

Location: Montvale, NJ

Date: June, 2015

School: Holdrum School

Grade/Class: All 7th Graders

Trip/Assembly: Roberge and Woodside Schools – to give an overview of Holdrum Middle Schools by Peer Helpers

Location: River Vale, NJ

Date: May, 2015

School: Holdrum School

Grade/Class: Incoming 6th Graders

Trip/Assembly: Holdrum Middle School or orientation and tour of school

Location: River Vale, NJ

Date: June, 2015

School: Holdrum School

Grade/Class: Concert Choir (6-8) and Jazz Band

Trip/Assembly: Woodside & Roberge Elementary Schools to perform for the schools

Location: River Vale, NJ

Date: May, 2015

School: Roberge and Woodside Schools

Grade/Class: 5th Grade Sage

Trip/Assembly: Aviation Hall of Fame

Location: Teterboro, NJ

Date: June, 2015

- B9. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION** that the Board, upon recommendation of the School Business Administrator, approves the following resolution:

BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION that the Board, upon recommendation of the School Business Administrator authorizes LAN Associates to prepare the project drawings and bid specs submission of the Gymnasium Renovations at Woodside Elementary School project #4430-070-15-2000 to the New Jersey Department of Education.

WHEREAS the BOARD will not be seeking an SDA Grant for this project as part of the submission. This project was not included in the District's approved Long Range Facility Plan list of projects to be completed and, therefore, the BOARD approves amending the School District's Long Range Facility Plan to include this project.

- B10. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION** that the Board, upon recommendation of the School Business Administrator, approves the following resolution:

BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION, that the Board, upon recommendation of the School Business Administrator authorizes LAN Associates to prepare the project drawings and bid specs submission of the Renovation of

Bathrooms at Woodside Elementary School project #4430-070-15-1000 to the New Jersey Department of Education.

WHEREAS the BOARD will not be seeking an SDA Grant for this project as part of the submission. This project was not included in the District's approved Long Range Facility Plan list of projects to be completed and, therefore, the BOARD approves amending the School District's Long Range Facility Plan to include this project.

- B11. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION** that the Board, upon recommendation of the School Business Administrator, **approves the submission and acceptance of the Individuals With Disabilities Education Improvement Act (IDEIA-B) Combined grant to the New Jersey State Department of Education for the fiscal year 2015, in the amounts of \$339,048.53 (Inclusive of FY 14 Basic Carryover funds, \$ 99,883.53) for Basic and \$13,086 for Basic and Preschool respectively, to be implemented during the period beginning July 1, 2014 and ending June 30, 2015.** Mrs. Joelle DeGaetano will be designated as the contact person with full responsibility for implementing this grant, including the signing of all papers and documents except those that must be signed by the Superintendent and/or School Business Administrator, and performing such other tasks or duties that may be necessary or desirable to meet state and local regulations, and that the Board approve the following budget for the utilization of funds.

BASIC

<u>Account Description</u>	<u>Account</u>	<u>Amount</u>
ABA Consultants	20-251-100-320-10-18-001	\$40,800.00
Evaluation Consultants	20-251-100-320-10-18-031	\$11,500.00
Asst Tech/Audiologist Consultants	20-251-100-320-10-18-115	\$ 1,850.00
IDEIA/Purch /Speech Serv	20-251-100-320-10-18-101	\$11,000.00
IDEIA/Purch Prof/BCSS	20-251-100-320-10-18-117	\$16,300.00
IDEIA/Purch Prof/OT Serv	20-251-100-320-10-18-072	\$76,065.00
IDEIA/Purch Prof/PT Serv	20-251-100-320-10-18-079	\$25,000.00
Special Ed Tuition	20-251-100-560-10-18-000	\$56,650.00
IDEA Basic – Supplies	20-251-200-610-10-18-000	\$ 3,000.00
	Total	\$242,165.00

PRESCHOOL

<u>Account Description</u>	<u>Account</u>	<u>Amount</u>
IDEA /Pre-School Tuition	20-250-100-610-10-18-000	\$13,086.00
	Total	\$13,086.00

Total \$255,251.00

BASIC-FY 14 Carryover

<u>Account Description</u>	<u>Account</u>	<u>Amount</u>
IDEA BASIC CO/Purch Pr	20-252-100-320-10-18-000	\$16,300.00
IDEA BASIC CO/ABA Thera	20-252-100-320-10-18-001	\$37,170.93
IDEA BASIC CO/Purch Pro	20-252-100-320-10-18-072	\$46,412.60
	Total	\$99,883.53

Grand Total \$355,134.53

ROLL CALL VOTE:

	Mrs. Eaton	Mr. Ellis	Mr. Moon	Mrs. Pintarelli	Dr. Spector	Mr. Rosini	Mrs. Waldes
AYE							
NAY							
ABSENT							
ABSTAINED							

PERSONNEL RESOLUTIONS

RESOLUTION BY _____ SECONDED _____ to approve
Resolution Items **P1** through **P10** as listed below.

- P1. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION** that the Board, upon recommendation of the Superintendent of Schools, **accepts the resignation**, with regrets, of **June Cafarella**, a Roberge School 2nd Grade Teacher, **effective June 30, 2015, for the purpose of retirement.**
- P2. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION** that the Board, upon recommendation of the Superintendent of Schools, **retroactively approves a one day leave of absence without pay for Courtney Messina**, a Woodside School Special Education Aide, **on March 23, 2015.**
- P3. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION** that the Board, upon recommendation of the Superintendent of School, **approves the appointment of the following district aide for the 2014-2015 school year** pending completion of the Criminal History Review Process and verification of credentials:

NAME	SCHOOL	POSITION	HOURS	DAYS	STEP	HOURLY SALARY	ACCOUNT #
Cori Seferin	Woodside	Lunch Aide	2	5	1	12.00	11-000-262-107-60-11-000

- P4. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION** that the Board, upon recommendation of the Superintendent of Schools, amends the hours worked for two Special Education Aides as set forth below **effective March 25, 2015:**

NAME	SCHOOL	FROM	TO	ACCOUNT #
Laura Gemignani	Roberge	4 hours	5.75 hours	11-000-217-106-40-11-004
Lisa Nicolini	Woodside	4 hours	5.75 hours	11-000-217-106-60-11-004

- P5. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION** that the Board, upon recommendation of the Superintendent of Schools, **appoints the following faculty members to the extra-compensation positions for the 2014-2015 school year in accordance with the contract with the RVEA:**

GROUP "A" - ESSENTIAL PROGRAMS					
	Position	Location / Description	Compensation	Staff Member	Account No.
A8.	Holdrum Drama	Choreography (Split Position – 2)	325.00	Julia Franz	11-401-100-100-20-11-040
			325.00	Megan Rizer	11-401-100-100-20-11-040

P6. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION, that the Board, upon recommendation of the Superintendent of Schools, approves the appointment of the district substitutes (listed below by category) for the 2014-2015 school year, pending completion of the Criminal History Review Process and the district confidentiality agreement:

LAST NAME	FIRST NAME	CATEGORY
Mercurio	Ellen	Aide
Donofrio	Denise	Aide

P7. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION that the Board, upon recommendation of the Superintendent of Schools, **approves the following placements for the 2014-2015 school year:**

<u>LOC</u>	<u>FIRST NAME</u>	<u>LAST NAME</u>	<u>TYPE</u>	<u>TEACHER</u>	<u>PERIOD</u>	<u>SCHOOL</u>
RES	Paige	Conrad	Observation	Multiple grade levels	Spring 2015	Bergen Community

P8. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION that the Board, upon recommendation of the Superintendent of Schools, **approves DeltaT, a member of the Middlesex Cooperative, with all of their properly certified employees, to provide substitute special education or ABA certified aides and substitute school nurses to the district for the 2014-2015 school year.**

P9. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION that the Board, upon recommendation of the Superintendent of Schools, **approves Source4Teachers, with all of their properly certified employees, to provide substitute teacher services to the district for the 2014-2015 school year.**

P10. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION that the Board, upon recommendation of the Superintendent of Schools, **approves Kaitlin Arcidiacono to teach an additional 6th period in the Resource Room at Holdrum School for the 2014-2015 school year at 1/6th of the employee salary, per the agreement with the RVEA, effective March 25, 2015 :**

Employee	Degree/Step	Base Salary	Extra Pay	Total Salary	Account No.
Kaitlin Arcidiacono	BA/2	52,635	8,772.50 pro-rated	61,407.50 pro-rated	11-213-100-101-20-11-000

ROLL CALL VOTE:

	Mrs. Eaton	Mr. Ellis	Mr. Moon	Mrs. Pintarelli	Dr. Spector	Mr. Rosini	Mrs. Waldes
AYE							
NAY							
ABSENT							
ABSTAINED							

PUBLIC COMMENTS – GENERAL ITEMS

THE RIVER VALE BOARD OF EDUCATION IS committed to encouraging the citizens of River Vale and employees of the River Vale School District to speak directly to board trustees. In order to facilitate this communication, residents and employees are requested (1) to sign in before speaking; (2) to maintain an appropriate sense of decorum; and (3) to limit their remarks to no more than five minutes. The Board will also take under advisement the written comments and opinions of non-residents that are submitted to the Board Secretary.

Being mindful of its responsibility to maintain the orderly conduct of meetings, the board retains the right to rule on such matters as the speaker’s right to address the Board as well as the appropriateness of the subject being presented. The Board’s decision in such matters is final. The Board also reminds all members of the public that while it subscribes, without reservation, to the principle of keeping the community informed, by policy and law, it cannot allow public discussion of personnel matters nor can trustees comment on any current or pending litigation. If a matter concerning an employee of the River Vale Public Schools is of interest or concern to a resident, the matter should be referred to the responsible building principal or the Superintendent of Schools by either telephone or letter.

Meeting opened to public comments at _____ P.M.

Public comments:

Meeting closed to public comments at _____ P.M.

OLD BUSINESS

NEW BUSINESS

MOTION TO ENTER CLOSED SESSION

MOTION BY _____ SECONDED BY _____

WHEREAS, the Board of Education must discuss matters which are not appropriate for discussion in a public meeting; and

WHEREAS, these subjects are within the exceptions to the Open Public Meetings Act and are permitted to be discussed in private session pursuant to N.J.S.A. 10:4-12b; and

WHEREAS, the Board of Education intends to discuss matters as follows:

1. Any matter which by provision of law is rendered confidential or excluded from the requirements of subsection A of N.J.S.A. 10:4-12, specifically, the following matter:

_____.

2. Any matter in which the release of information would impair a right to receive funds from the government of the United States, specifically, the following matter:

_____.

3. Any material the disclosure of which constitutes an unwarranted invasion of individual privacy, specifically, the following matter: _____

_____.

4. Any matter involving a collective bargaining agreement, or the proposals for inclusion in such, specifically, the following matter: _____

_____.

5. Any matter involving the purchase, lease, or acquisition of real property with public funds, the setting of banking rates or investment of public funds which would adversely affect the public interest, specifically, the following matter: _____

_____.

6. Any tactics and techniques utilized in protecting the safety and property of the public or any investigations of violations or possible violations of the law, specifically, the following matter: _____

_____.

7. Any pending or anticipated litigation or contract negotiation (other than any matter involving a collective bargaining agreement, or the proposals for inclusion in such) in which the Board of Education is or may become a party, or any matter falling within the attorney/client privilege, specifically, the following matter: _____

_____.

8. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any current or prospective officer or employee, unless all individual employees or appointees request in writing that such matter be discussed in public, specifically, the following matter: _____

_____.

9. Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific penalty or loss of the license or permit belonging to the responding party, specifically, the following matter: _____

_____.

NOW, THEREFORE, IT IS RESOLVED, that the aforesaid subjects shall be discuss in closed session by this Board of Education and administrative staff, and the minutes of said closed session discussion will be made available to the public when the reasons for the non-disclosure in accordance with the Open Public Meetings Act no longer exist.

Meeting closed to the public at _____ P.M.

ROLL CALL VOTE:

	Mrs. Eaton	Mr. Ellis	Mr. Moon	Mrs. Pintarelli	Dr. Spector	Mr. Rosini	Mrs. Waldes
AYE							
NAY							
ABSENT							
ABSTAINED							

MOTION BY _____ SECONDED BY _____ that the **March 24, 2015** Closed Session Meeting be reopened to Regular Meeting at _____P.M.

ROLL CALL VOTE:

	Mrs. Eaton	Mr. Ellis	Mr. Moon	Mrs. Pintarelli	Dr. Spector	Mr. Rosini	Mrs. Waldes
AYE							
NAY							
ABSENT							
ABSTAINED							

ADJOURNMENT

MOTION BY _____ SECONDED BY _____ that the **March 24, 2015** Regular Meeting be adjourned at _____P.M.

ROLL CALL VOTE:

	Mrs. Eaton	Mr. Ellis	Mr. Moon	Mrs. Pintarelli	Dr. Spector	Mr. Rosini	Mrs. Waldes
AYE							
NAY							
ABSENT							
ABSTAINED							