

RIVER VALE BOARD OF EDUCATION
River Vale, New Jersey 07675
REGULAR MEETING
Roberge Annex
March 10, 2015
AGENDA

CALL TO ORDER: 7:00 P.M.

NOTICE IS HEREBY GIVEN THAT in accordance with the Open Public Meetings Act, Chapter 231, the Laws of 1975, notice of this meeting has been sent to all school offices, officially designated newspapers, filed with the Township Clerk, and posted in the Board of Education Office, forty-eight (48) hours in advance of this meeting.

ROLL CALL		Mrs. Eaton	Mr. Ellis	Mr. Moon	Mrs. Pintarelli	Dr. Spector	Mr. Rosini	Mrs. Waldes
	PRESENT							
	ABSENT							

FLAG SALUTE

BOARD PRESIDENT’S REPORT

COMMITTEE REPORTS – CHAIRPERSON

- **Buildings & Grounds**
- **Communications & Policies**
- **Curriculum & Technology**
- **Finance**
- **Negotiations**
- **Personnel**

Committee Meeting Revised Schedule

<u>Date</u>	<u>Time</u>	<u>Committee</u>
March 10, 2015	6:00 PM	Finance (Adopt Tentative Budget)
March 24, 2015	6:00 PM	Building & Grounds
April 28, 2015	6:00 PM	Personnel
May 12, 2015	6:00 PM	Curriculum & Technology

PUBLIC COMMENTS – AGENDA ITEMS ONLY

THE RIVER VALE BOARD OF EDUCATION IS committed to encouraging the citizens of River Vale and employees of the River Vale School District to speak directly to board trustees. In order to facilitate this communication, residents and employees are requested (1) to sign in before speaking; (2) to maintain an appropriate sense of decorum; and (3) to limit their remarks to no more than five minutes. The Board will also take under advisement the written comments

and opinions of non-residents that are submitted to the Board Secretary. Being mindful of its responsibility to maintain the orderly conduct of meetings, the board retains the right to rule on such matters as the speaker’s right to address the Board as well as the appropriateness of the subject being presented. The Board’s decision in such matters is final.

The Board also reminds all members of the public that while it subscribes, without reservation, to the principle of keeping the community informed, by policy and law, it cannot allow public discussion of personnel matters nor can trustees comment on any current or pending litigation. If a matter concerning an employee of the River Vale Public Schools is of interest or concern to a resident, the matter should be referred to the responsible building principal or the Superintendent of Schools by either telephone or letter.

Meeting opened to public comments at _____ P.M.

Public comments:

Meeting closed to public comments at _____ P.M.

SUPERINTENDENT’S REPORT

Mr. McCourt will provide the Board with an update on the district’s 1:1 initiative and the first week of PARCC testing.

BOARD SECRETARY’S REPORT

GENERAL RESOLUTIONS

RESOLUTION BY _____ SECONDED _____ to approve Resolution G1 through G2 as listed below.

- G1. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION** that the Board, upon recommendation of the Superintendent of Schools, **approves the Minutes from the Regular Session Board Meeting on February 24, 2015.**
- G2. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION** that the Board, upon recommendation of the Superintendent of Schools, **approves the Closed Session Minutes from the Regular Board Meeting on February 24, 2015.**

ROLL CALL VOTE:

	Mrs. Eaton	Mr. Ellis	Mr. Moon	Mrs. Pintarelli	Dr. Spector	Mr. Rosini	Mrs. Waldes
AYE							
NAY							
ABSENT							
ABSTAINED							

BUSINESS RESOLUTIONS

RESOLUTION BY _____ SECONDED _____ to approve
Resolution Items **B1** through **B11** as listed below.

B1. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION that the Board, upon recommendation of the School Business Administrator, **approves** the **revised bills list** dated **February 28, 2015** as follows:

Fund 10 – General Fund	-	\$ 576,937.89
Fund 10 – Voided Checks	-	\$ 0.00
Fund 20 – Special Revenue	-	\$ 0.00
Fund 20 - Voided Checks	-	\$ 0.00
Fund 30 – Capital Projects	-	\$ 0.00
Fund 40 – Debt Service	-	\$ 0.00
Unemployment Trust Acct.	-	\$ 0.00
Fund 60 – Milk Account	-	\$ 0.00
Fund 65 – Enterprise Fund	-	\$ 0.00
Fund 90 - Trust & Agency	-	<u>\$1,329,547.88</u>
Total		\$1,906,485.77

B2. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION that the Board, upon recommendation of the School Business Administrator, **approves** the **revised purchase orders** and adjustments for period dated **February 28, 2015** in the amount of **\$4,362.91**.

B3. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION that the Board, upon recommendation of the School Business Administrator, **retroactively approves** the **transfer of funds** for month ending **February 28, 2015** in the amount of **\$2,411.00** as listed below:

**Transfer of Funds
Month Ending February 28, 2015**

T651	FROM	11-190-100-610-20-20-028	H-NEW EQUIPMENT	-1896.00
	TO	11-000-262-590-20-14-000	H-MISC OTHER PURCH SERVICES	1896.00
T655	FROM	11-190-100-610-40-40-095	R-SOCIAL STUDIES SUPPLIES	-515.00
	TO	11-190-100-610-40-40-086	R-READING SUPPLIES	515.00
	TOTAL			
	FROM			-2411.00
	TO			2411.00

Note: Transaction Date: 2/28/15

B4. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION that the Board, upon recommendation of the School Business Administrator, **approves** the **bills list** dated **March 10, 2015** as follows:

Fund 10 – General Fund	-	\$72,021.19
Fund 10 – Voided Checks	-	\$ 0.00
Fund 20 – Special Revenue	-	\$16,371.60
Fund 20 - Voided Checks	-	\$ 0.00
Fund 30 – Capital Projects	-	\$ 0.00
Fund 40 – Debt Service	-	\$ 0.00
Unemployment Trust Acct.	-	\$ 0.00
Fund 60 – Milk Account	-	\$ 0.00
Fund 65 – Enterprise Fund	-	\$ 0.00
Fund 90 - Trust & Agency	-	\$ 15.30
Total		\$88,408.09

B5. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION that the Board, upon recommendation of the School Business Administrator, **approves** the **revised purchase orders** and adjustments for period dated **March 10, 2015** in the amount of **\$102,704.99**.

B6. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION that the Board, upon recommendation of the School Business Administrator, **retroactively approves** the **transfer of funds** for period ending **March 10, 2015** in the **amount of \$660.00** as listed below:

Transfer of Funds
Period Ending March 10, 2015

T669	FROM	11-000-262-420-20-14-108	MAINTENANCE CONTRACTS – HMS	-330.00
	FROM	11-000-262-420-40-14-108	MAINTENANCE CONTRACTS – RES	-330.00
	TOTAL			-660.00
	TO	11-000-266-610-20-14-000	H-BLDG/SECURITY/SUPPLIES/MAT.	330.00
	TO	11-000-266-610-40-14-000	R-BLDG/SECURITY/SUPPLIES/MAT.	330.00
	TOTAL			660.00
	TOTAL			
	FROM			-660.00
	TO			660.00

Note: Transaction Date: 3/10/15

B7. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION that the Board, upon recommendation of the Business Administrator, **approves** the following **Travel and Conferences** for the staff indicated for professional improvement or development, for the period **July 1, 2014 through June 30, 2015** school year:

Name: Alicia Vuoncino

School or Department: Woodside

Conference/Seminar/Workshop: Executive Functions Skills and Strategies–Grade K-12

Location: Harrington Park, NJ

Date: 3/11/15

Estimated Cost: \$0.00

Name: Maria Rohsler
School or Department: Roberge
Conference/Seminar/Workshop: Children Who Struggle to Speak: The Kaufman Speech to Language Protocol
Location: Suffern, NY
Date: 3/20/15
Estimated Cost: \$0.00

- B8. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION** that the Board, upon recommendation of the School Business Administrator, **approves** the following **school sponsored trips/assemblies** for the period **September 1, 2014 through June 30, 2015.**

School: Roberge School
Grade/Class: All 3rd Graders
Trip/Assembly: The Bronx Zoo – to enhance 3rd Grade Science unit on food chains
Location: Bronx, NY
Date: May, 2015

School: Roberge School
Grade/Class: All Kindergarten Classes
Trip/Assembly: Dr. Mark LeFelt, DDS – to enhance Dental Health Unit
Location: River Vale, NJ
Date: March, 2015

School: Woodside School
Grade/Class: All 4th Grade Classes
Trip/Assembly: Franklin Mineral Museum, to enhance and further core curriculum Science content study of rocks and minerals
Location: Franklin, NJ
Date: May, 2015

School: Roberge School
Grade/Class: All Kindergarten Classes
Trip/Assembly: Farmer Jacks Petting Zoo – to give students hands on experience with farm animal to support Social Studies Curriculum unit
Location: River Vale, NJ
Date: May, 2015

- B9. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION,** that the Board, upon recommendation of the School Business Administrator, approves the following resolution:

RESOLVED, that the form of Cafeteria Plan including a Health Flexible Spending Account and Dependent Care Flexible Spending Account has been revised, and that effective January 1, 2015, the Board hereby approves and adopts said revised plan and that the proper officers of the Corporation are hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.

RESOLVED, that the Administrator shall be instructed to take such actions that are deemed necessary and proper in order to implement the Plan, and to set up adequate accounting and administrative procedures to provide benefits under the Plan.

RESOLVED, that the proper officers of the Corporation shall act as soon as possible to notify the employees of the Corporation of the adoption of the Cafeteria Plan by providing a copy of the summary description of the Plan in the form of the Summary Plan Description, which form is hereby approved.

B10. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION that the Board, upon recommendation of the School Business Administrator, **adopts the 2015-2016 Tentative Budget*** and authorizes the School Business Administrator to submit the **2015-2016 Tentative Budget*** to the Bergen County Executive County Superintendent for review and approval.

a) General Fund appropriations budget in the total amount of \$21,611,063 which includes sub-fund budgets for General Current Expense, \$21,233,278, Capital Outlay, \$377,785, (which includes a statutorily restricted increase in Capital Reserve of (\$2,000) and a mandated assessment for debt service aid on SDA funding of (\$50,531), and approve the schedule of anticipated revenue, as hereinafter indicated to fund appropriations budget for 2015-2016.

Balance Appropriated (General Fund)	399,563
Balance Appropriated (Capital Reserve Incr.)	0
Local Tax Levy	20,611,385
Interest Earned on Capital Reserve	2,000
Tuition	20,000
Miscellaneous: restricted	112,900
Miscellaneous: unrestricted	0
State Aid	465,215
Total Anticipated Revenue	21,611,063

Special Revenue Funds appropriations budget in the total amount of \$279,556 and to adopt the schedule of anticipated revenue as hereinafter indicated, to fund this budget for 2015-2016.

Local Aid (restricted)	
State Aid (restricted)	
Federal Aid	279,556
Total Anticipated Revenue	279,556

b) Debt Service Fund appropriations budget in the total amount of \$967,275 and adopt the schedule of anticipated revenue, as hereinafter indicated, to fund this budget for 2015-2016.

Balance Appropriated	
Local Tax Levy	967,275
State Aid	
Total Anticipated Revenue	967,275

*This Board of Education approved “tentative” budget is being presented for advertising prior to Executive County Superintendent approval. The budget will be approved by the Executive County Superintendent prior to the public hearing.

- B11. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION** that the Board, upon recommendation of the Business Administrator, **approves** the following **Travel and Conferences** for the staff indicated for professional improvement or development, for the period **July 1, 2015 through June 30, 2016 school year:**

Name: Jaime Trachtenberg
School or Department: Holdrum
Conference/Seminar/Workshop: International Literacy Association Conference
Location: St. Louis, MO
Date: 7/18/15, 7/19/15, 7/20/15
Estimated Cost: \$319.00 registration only

ROLL CALL VOTE:

	Mrs. Eaton	Mr. Ellis	Mr. Moon	Mrs. Pintarelli	Dr. Spector	Mr. Rosini	Mrs. Waldes
AYE							
NAY							
ABSENT							
ABSTAINED							

PERSONNEL RESOLUTIONS

RESOLUTION BY _____ SECONDED _____ to approve
 Resolution Items **P1** through **P4** as listed below.

- P1. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION** that the Board, upon recommendation of the Superintendent of Schools, **accepts the resignation**, with regrets, of **Maria Rohsler**, a Roberge School Speech Teacher, **effective June 30, 2015, for the purpose of retirement.**
- P2. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION** that the Board, upon recommendation of the Superintendent of Schools, **approves a two day leave without pay for Mary Jo Jani**, a Woodside School Special Education Aide, **on April 2, 2015 and April 13, 2015.**

- P3. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION** that the Board, upon recommendation of the Superintendent of Schools, **approves DeltaT, a member of the Middlesex Cooperative, with all of their properly certified employees, to provide substitute special education or ABA certified aides and substitute school nurses to the district for the 2014-2015 school year.**
- P4. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION** that the Board, upon recommendation of the Superintendent of Schools, **approves Source4Teachers, with all of their properly certified employees, to provide substitute teacher services to the district for the 2014-2015 school year.**

ROLL CALL VOTE:

	Mrs. Eaton	Mr. Ellis	Mr. Moon	Mrs. Pintarelli	Dr. Spector	Mr. Rosini	Mrs. Waldes
AYE							
NAY							
ABSENT							
ABSTAINED							

PUBLIC COMMENTS – GENERAL ITEMS

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Being mindful of its responsibility to maintain the orderly conduct of meetings, the board retains the right to rule on such matters as the speaker’s right to address the Board as well as the appropriateness of the subject being presented. The Board’s decision in such matters is final. The Board also reminds all members of the public that while it subscribes, without reservation, to the principle of keeping the community informed, by policy and law, it cannot allow public discussion of personnel matters nor can trustees comment on any current or pending litigation. If a matter concerning an employee of the River Vale Public Schools is of interest or concern to a resident, the matter should be referred to the responsible building principal or the Superintendent of Schools by either telephone or letter.

Meeting opened to public comments at _____ P.M.

Public comments:

Meeting closed to public comments at _____ P.M.

OLD BUSINESS

NEW BUSINESS

MOTION TO ENTER CLOSED SESSION

MOTION BY _____ SECONDED BY _____

WHEREAS, the Board of Education must discuss matters which are not appropriate for discussion in a public meeting; and

WHEREAS, these subjects are within the exceptions to the Open Public Meetings Act and are permitted to be discussed in private session pursuant to N.J.S.A. 10:4-12b; and

WHEREAS, the Board of Education intends to discuss matters as follows:

1. Any matter which by provision of law is rendered confidential or excluded from the requirements of subsection A of N.J.S.A. 10:4-12, specifically, the following matter:

_____.

2. Any matter in which the release of information would impair a right to receive funds from the government of the United States, specifically, the following matter:

_____.

3. Any material the disclosure of which constitutes an unwarranted invasion of individual privacy, specifically, the following matter: _____

_____.

4. Any matter involving a collective bargaining agreement, or the proposals for inclusion in such, specifically, the following matter: _____

_____.

5. Any matter involving the purchase, lease, or acquisition of real property with public funds, the setting of banking rates or investment of public funds which would adversely affect the public interest, specifically, the following matter: _____

_____.

6. Any tactics and techniques utilized in protecting the safety and property of the public or any investigations of violations or possible violations of the law, specifically, the following matter: _____

_____.

7. Any pending or anticipated litigation or contract negotiation (other than any matter involving a collective bargaining agreement, or the proposals for inclusion in such) in which the Board of Education is or may become a party, or any matter falling within the attorney/client privilege, specifically, the following matter: _____

_____.

8. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any current or prospective officer or employee, unless all individual employees or appointees request in writing that such matter be discussed in public, specifically, the following matter: _____
 _____.

9. Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific penalty or loss of the license or permit belonging to the responding party, specifically, the following matter: _____
 _____.

NOW, THEREFORE, IT IS RESOLVED, that the aforesaid subjects shall be discuss in closed session by this Board of Education and administrative staff, and the minutes of said closed session discussion will be made available to the public when the reasons for the non-disclosure in accordance with the Open Public Meetings Act no longer exist.

Meeting closed to the public at _____ P.M.

ROLL CALL VOTE:

	Mrs. Eaton	Mr. Ellis	Mr. Moon	Mrs. Pintarelli	Dr. Spector	Mr. Rosini	Mrs. Waldes
AYE							
NAY							
ABSENT							
ABSTAINED							

MOTION BY _____ SECONDED BY _____ that the **March 10, 2015** Closed Session Meeting be reopened to Regular Meeting at _____ P.M.

ROLL CALL VOTE:

	Mrs. Eaton	Mr. Ellis	Mr. Moon	Mrs. Pintarelli	Dr. Spector	Mr. Rosini	Mrs. Waldes
AYE							
NAY							
ABSENT							
ABSTAINED							

ADJOURNMENT

MOTION BY _____ SECONDED BY _____ that the **March 10, 2015** Regular Meeting be adjourned at _____ P.M.

ROLL CALL VOTE:

	Mrs. Eaton	Mr. Ellis	Mr. Moon	Mrs. Pintarelli	Dr. Spector	Mr. Rosini	Mrs. Waldes
AYE							
NAY							
ABSENT							
ABSTAINED							